

Committee: Budget Planning Committee
Date: Tuesday 28 February 2017
Time: 6.30 pm
Venue: Bodicote House, Bodicote, Banbury, OX15 4AA

Membership

Councillor Nicholas Mawer (Chairman)	Councillor Douglas Webb (Vice-Chairman)
Councillor David Anderson	Councillor Ken Atack
Councillor Hugo Brown	Councillor Ian Corkin
Councillor Carmen Griffiths	Councillor Alan MacKenzie-Wintle
Councillor Andrew McHugh	Councillor Barry Richards
Councillor Tom Wallis	Councillor Sean Woodcock

AGENDA

1. Apologies for Absence and Notification of Substitute Members

2. Declarations of Interest

Members are asked to declare any interest and the nature of that interest which they may have in any of the items under consideration at this meeting.

3. Urgent Business

The Chairman to advise whether they have agreed to any item of urgent business being admitted to the agenda.

4. Minutes (Pages 1 - 6)

To confirm as a correct record the minutes of the meeting held on 17 January 2017.

5. Chairman's Announcements

To receive communications from the Chairman.

6. Solihull Partnership Steering Group

To receive a verbal update from the Solihull Partnership Steering Group.

7. Review of Procurement Strategy Progress (Pages 7 - 12)

Report of Chief Finance Officer

Purpose of report

To summarise the Council's Procurement Strategy progress for Quarter 3 of the financial year 2016-17.

Recommendations

The meeting is recommended:

- 1.1 To note the progress made during Quarter 3, 2016-17 in implementing the Council's Procurement Strategy.

8. Business Rates Incentives Scheme (Pages 13 - 24)

Report of Head of Strategic Planning and the Economy.

Purpose of report

Members of Budget Planning Committee are requested to consider the proposed Business Rates Incentives Scheme which details proposals for awarding business rates incentives to bring back into use empty properties and sustain the vitality and diversity of Banbury and Bicester town centres.

Recommendations

The meeting is recommended:

- 1.1 To note the contents of the report.
- 1.2 To consider any amendments to the proposed draft Business Rates Incentives Scheme.
- 1.3 To recommend to Executive the adoption of the final Business Rates Incentives Scheme.

9. Quarter 3 2016-17 - Revenue and Capital Budget Monitoring Report (Pages 25 - 42)

Report of the Chief Finance Officer.

Purpose of report

To summarise the Council's Revenue, Capital and Reserves position for the first nine months of the financial year 2016-17 and projections for the full year.

Recommendations

The meeting is recommended:

- 1.1 To review the projected revenue and capital position at the end of December 2016 and make any comments to Executive.
- 1.2 To review the current position on reserves at the end of December 2016, and note the use of reserves.

10. Review of Committee Work Plan (Pages 43 - 44)

To review the Committee Work Plan.

Councillors are requested to collect any post from their pigeon hole in the Members Room at the end of the meeting.

Information about this Meeting

Apologies for Absence

Apologies for absence should be notified to democracy@cherwellandsouthnorthants.gov.uk or 01295 221591 prior to the start of the meeting.

Declarations of Interest

Members are asked to declare interests at item 2 on the agenda or if arriving after the start of the meeting, at the start of the relevant agenda item.

Local Government and Finance Act 1992 – Budget Setting, Contracts & Supplementary Estimates

Members are reminded that any member who is two months in arrears with Council Tax must declare the fact and may speak but not vote on any decision which involves budget setting, extending or agreeing contracts or incurring expenditure not provided for in the agreed budget for a given year and could affect calculations on the level of Council Tax.

Evacuation Procedure

When the continuous alarm sounds you must evacuate the building by the nearest available fire exit. Members and visitors should proceed to the car park as directed by Democratic Services staff and await further instructions.

Access to Meetings

If you have any special requirements (such as a large print version of these papers or special access facilities) please contact the officer named below, giving as much notice as possible before the meeting.

Mobile Phones

Please ensure that any device is switched to silent operation or switched off.

Queries Regarding this Agenda

Please contact Lesley Farrell / Joel Bliss, Democratic and Elections
lesley.farrell@cherwellandsouthnorthants.gov.uk, 01295 221591

Sue Smith
Chief Executive

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